

Caterers/Mobile Food Unit Operators

Steps to success

1) Acquire your food truck and ensure it meets the standards of SCDA - Retail

<https://agriculture.sc.gov/wp-content/uploads/2024/05/QuickGuideforPlanningRetailFoodEst2024.pdf>

& local fire codes. For further guidance please contact SCDA – Retail directly

- Get Food Manager Certification (i.e. Servsafe)

2) Complete the application process for Colleton Commercial Kitchen to be your commissary:

- Complete application to Colleton Commercial Kitchen www.colletonkitchen.org/downloads
 - Pay your \$150 kitchen deposit (cash, check or card)
- Sign up for a free Food Corridor account www.thefoodcorridor.com

(Once completed, CCK will complete its #2117 form for SCDA)

3) Complete the application process for SCDA – Retail

- <https://agriculture.sc.gov/divisions/consumer-protection/retail-food-safety/how-to-apply-for-a-retail-food-establishment-permit/>

4) SCDA – Retail, permit inspection

SCDA will arrange to meet you and carry out your preliminary inspection, typically with a 60-day follow-up. Once your permit is issued you will be free to begin operations!

- Obtain a business license (may include inspection by Fire Marshal)

5) Monthly fees will be initiated via your Food Corridor account.

If at any time your Food Corridor account is deactivated or you fail to pay your monthly fees, we are obliged to report to SCDA – Retail that you no longer use Colleton Commercial Kitchen as your commissary. SCDA will contact you to re-permit your business on an annual basis, and can inspect you at any time.

(If you decide to stop using Colleton Commercial Kitchen as your commissary you must notify us and SCDA as soon as possible in writing)